

## 2012 – 2013 Academic Calendar

ALI is open all year round. We accept students every Monday, except in the last week of a session. If you would like to start on the 2<sup>nd</sup> or 3<sup>rd</sup> Monday of a session, you will be placed in an ongoing class. Due to high demand, it is always best to begin on a recommended start date, whenever possible.

Official start dates are shown in black below:

**Legend:** **1** English & French programs in Montreal

**1** Holiday – school closed

### 2012 MONTREAL START DATES

| January 2012 |           |     |     |     |     |     | February 2012 |           |     |     |     |     |     | March 2012 |           |     |     |     |     |     | April 2012 |           |     |     |     |          |     |
|--------------|-----------|-----|-----|-----|-----|-----|---------------|-----------|-----|-----|-----|-----|-----|------------|-----------|-----|-----|-----|-----|-----|------------|-----------|-----|-----|-----|----------|-----|
| Sun          | Mon       | Tue | Wed | Thu | Fri | Sat | Sun           | Mon       | Tue | Wed | Thu | Fri | Sat | Sun        | Mon       | Tue | Wed | Thu | Fri | Sat | Sun        | Mon       | Tue | Wed | Thu | Fri      | Sat |
| 1            | <b>2</b>  | 3   | 4   | 5   | 6   | 7   |               |           |     | 1   | 2   | 3   | 4   | 4          | 5         | 6   | 7   | 8   | 9   | 10  | 1          | 2         | 3   | 4   | 5   | <b>6</b> | 7   |
| 8            | 9         | 10  | 11  | 12  | 13  | 14  | 5             | 6         | 7   | 8   | 9   | 10  | 11  | 11         | 12        | 13  | 14  | 15  | 16  | 17  | 8          | 9         | 10  | 11  | 12  | 13       | 14  |
| 15           | 16        | 17  | 18  | 19  | 20  | 21  | 12            | 13        | 14  | 15  | 16  | 17  | 18  | 18         | 19        | 20  | 21  | 22  | 23  | 24  | 15         | 16        | 17  | 18  | 19  | 20       | 21  |
| 22           | 23        | 24  | 25  | 26  | 27  | 28  | 19            | 20        | 21  | 22  | 23  | 24  | 25  | 25         | <b>26</b> | 27  | 28  | 29  | 30  | 31  | 22         | <b>23</b> | 24  | 25  | 26  | 27       | 28  |
| 29           | <b>30</b> | 31  |     |     |     |     | 26            | <b>27</b> | 28  | 29  |     |     |     |            |           |     |     |     |     |     | 29         | 30        |     |     |     |          |     |

  

| May 2012 |           |     |     |     |     |     | June 2012 |           |     |     |     |     |     | July 2012 |           |     |     |     |     |     | August 2012 |           |     |     |     |     |     |
|----------|-----------|-----|-----|-----|-----|-----|-----------|-----------|-----|-----|-----|-----|-----|-----------|-----------|-----|-----|-----|-----|-----|-------------|-----------|-----|-----|-----|-----|-----|
| Sun      | Mon       | Tue | Wed | Thu | Fri | Sat | Sun       | Mon       | Tue | Wed | Thu | Fri | Sat | Sun       | Mon       | Tue | Wed | Thu | Fri | Sat | Sun         | Mon       | Tue | Wed | Thu | Fri | Sat |
|          |           | 1   | 2   | 3   | 4   | 5   |           |           |     |     |     | 1   | 2   | 1         | <b>2</b>  | 3   | 4   | 5   | 6   | 7   |             |           |     | 1   | 2   | 3   | 4   |
| 6        | 7         | 8   | 9   | 10  | 11  | 12  | 3         | 4         | 5   | 6   | 7   | 8   | 9   | 8         | 9         | 10  | 11  | 12  | 13  | 14  | 5           | 6         | 7   | 8   | 9   | 10  | 11  |
| 13       | 14        | 15  | 16  | 17  | 18  | 19  | 10        | 11        | 12  | 13  | 14  | 15  | 16  | 15        | <b>16</b> | 17  | 18  | 19  | 20  | 21  | 12          | <b>13</b> | 14  | 15  | 16  | 17  | 18  |
| 20       | <b>21</b> | 22  | 23  | 24  | 25  | 26  | 17        | <b>18</b> | 19  | 20  | 21  | 22  | 23  | 22        | 23        | 24  | 25  | 26  | 27  | 28  | 19          | 20        | 21  | 22  | 23  | 24  | 25  |
| 27       | 28        | 29  | 30  | 31  |     |     | 24        | 25        | 26  | 27  | 28  | 29  | 30  | 29        | 30        | 31  |     |     |     |     | 26          | 27        | 28  | 29  | 30  | 31  |     |

  

| September 2012 |           |     |     |     |     |     | October 2012 |     |          |     |     |     |     | November 2012 |          |     |     |     |     |     | December 2012 |          |     |     |     |     |     |
|----------------|-----------|-----|-----|-----|-----|-----|--------------|-----|----------|-----|-----|-----|-----|---------------|----------|-----|-----|-----|-----|-----|---------------|----------|-----|-----|-----|-----|-----|
| Sun            | Mon       | Tue | Wed | Thu | Fri | Sat | Sun          | Mon | Tue      | Wed | Thu | Fri | Sat | Sun           | Mon      | Tue | Wed | Thu | Fri | Sat | Sun           | Mon      | Tue | Wed | Thu | Fri | Sat |
|                |           |     |     |     |     | 1   |              | 1   | 2        | 3   | 4   | 5   | 6   | 4             | <b>5</b> | 6   | 7   | 8   | 9   | 10  |               |          |     |     |     |     | 1   |
| 2              | 3         | 4   | 5   | 6   | 7   | 8   | 7            | 8   | <b>9</b> | 10  | 11  | 12  | 13  | 11            | 12       | 13  | 14  | 15  | 16  | 17  | 2             | <b>3</b> | 4   | 5   | 6   | 7   | 8   |
| 9              | <b>10</b> | 11  | 12  | 13  | 14  | 15  | 14           | 15  | 16       | 17  | 18  | 19  | 20  | 18            | 19       | 20  | 21  | 22  | 23  | 24  | 9             | 10       | 11  | 12  | 13  | 14  | 15  |
| 16             | 17        | 18  | 19  | 20  | 21  | 22  | 21           | 22  | 23       | 24  | 25  | 26  | 27  | 25            | 26       | 27  | 28  | 29  | 30  | 16  | 17            | 18       | 19  | 20  | 21  | 22  |     |
| 23             | 24        | 25  | 26  | 27  | 28  | 29  | 28           | 29  | 30       | 31  |     |     |     | 30            | 31       |     |     |     |     |     | 23            | 24       | 25  | 26  | 27  | 28  | 29  |
| 30             |           |     |     |     |     |     |              |     |          |     |     |     |     |               |          |     |     |     |     |     | 30            | 31       | 1   | 2   | 3   | 4   | 5   |

### 2013 MONTREAL START DATES

| January 2013 |          |     |     |     |     |     | February 2013 |          |     |     |     |     |     | March 2013 |          |     |     |     |     |     | April 2013 |           |     |     |     |     |     |
|--------------|----------|-----|-----|-----|-----|-----|---------------|----------|-----|-----|-----|-----|-----|------------|----------|-----|-----|-----|-----|-----|------------|-----------|-----|-----|-----|-----|-----|
| Sun          | Mon      | Tue | Wed | Thu | Fri | Sat | Sun           | Mon      | Tue | Wed | Thu | Fri | Sat | Sun        | Mon      | Tue | Wed | Thu | Fri | Sat | Sun        | Mon       | Tue | Wed | Thu | Fri | Sat |
| 30           | 31       | 1   | 2   | 3   | 4   | 5   |               |          |     |     |     | 1   | 2   |            |          |     |     |     | 1   | 2   | 31         | <b>1</b>  | 2   | 3   | 4   | 5   | 6   |
| 6            | <b>7</b> | 8   | 9   | 10  | 11  | 12  | 3             | <b>4</b> | 5   | 6   | 7   | 8   | 9   | 3          | <b>4</b> | 5   | 6   | 7   | 8   | 9   | 7          | 8         | 9   | 10  | 11  | 12  | 13  |
| 13           | 14       | 15  | 16  | 17  | 18  | 19  | 10            | 11       | 12  | 13  | 14  | 15  | 16  | 10         | 11       | 12  | 13  | 14  | 15  | 16  | 14         | 15        | 16  | 17  | 18  | 19  | 20  |
| 20           | 21       | 22  | 23  | 24  | 25  | 26  | 17            | 18       | 19  | 20  | 21  | 22  | 23  | 17         | 18       | 19  | 20  | 21  | 22  | 23  | 21         | 22        | 23  | 24  | 25  | 26  | 27  |
| 27           | 28       | 29  | 30  | 31  |     |     | 24            | 25       | 26  | 27  | 28  |     |     | 24         | 25       | 26  | 27  | 28  | 29  | 30  | 28         | <b>29</b> | 30  |     |     |     |     |

  

| May 2013 |           |     |     |     |     |     | June 2013 |     |           |     |     |     |     | July 2013 |           |     |     |     |     |     | August 2013 |           |     |     |     |     |     |
|----------|-----------|-----|-----|-----|-----|-----|-----------|-----|-----------|-----|-----|-----|-----|-----------|-----------|-----|-----|-----|-----|-----|-------------|-----------|-----|-----|-----|-----|-----|
| Sun      | Mon       | Tue | Wed | Thu | Fri | Sat | Sun       | Mon | Tue       | Wed | Thu | Fri | Sat | Sun       | Mon       | Tue | Wed | Thu | Fri | Sat | Sun         | Mon       | Tue | Wed | Thu | Fri | Sat |
|          |           |     | 1   | 2   | 3   | 4   |           |     |           |     |     |     | 1   | 30        | <b>1</b>  | 2   | 3   | 4   | 5   | 6   |             |           |     |     |     | 1   | 2   |
| 5        | 6         | 7   | 8   | 9   | 10  | 11  | 2         | 3   | 4         | 5   | 6   | 7   | 8   | 7         | 8         | 9   | 10  | 11  | 12  | 13  | 4           | 5         | 6   | 7   | 8   | 9   | 10  |
| 12       | 13        | 14  | 15  | 16  | 17  | 18  | 9         | 10  | 11        | 12  | 13  | 14  | 15  | 14        | 15        | 16  | 17  | 18  | 19  | 20  | 11          | 12        | 13  | 14  | 15  | 16  | 17  |
| 19       | 20        | 21  | 22  | 23  | 24  | 25  | 16        | 17  | 18        | 19  | 20  | 21  | 22  | 21        | <b>22</b> | 23  | 24  | 25  | 26  | 27  | 18          | <b>19</b> | 20  | 21  | 22  | 23  | 24  |
| 26       | <b>27</b> | 28  | 29  | 30  | 31  |     | 23        | 24  | <b>25</b> | 26  | 27  | 28  | 29  | 28        | 29        | 30  | 31  |     |     |     | 25          | 26        | 27  | 28  | 29  | 30  | 31  |

  

| September 2013 |           |     |     |     |     |     | October 2013 |     |           |     |     |     |     | November 2013 |           |     |     |     |     |     | December 2013 |          |     |     |     |     |     |
|----------------|-----------|-----|-----|-----|-----|-----|--------------|-----|-----------|-----|-----|-----|-----|---------------|-----------|-----|-----|-----|-----|-----|---------------|----------|-----|-----|-----|-----|-----|
| Sun            | Mon       | Tue | Wed | Thu | Fri | Sat | Sun          | Mon | Tue       | Wed | Thu | Fri | Sat | Sun           | Mon       | Tue | Wed | Thu | Fri | Sat | Sun           | Mon      | Tue | Wed | Thu | Fri | Sat |
| 1              | 2         | 3   | 4   | 5   | 6   | 7   |              |     | 1         | 2   | 3   | 4   | 5   |               |           |     |     |     | 1   | 2   | 1             | 2        | 3   | 4   | 5   | 6   | 7   |
| 8              | 9         | 10  | 11  | 12  | 13  | 14  | 6            | 7   | 8         | 9   | 10  | 11  | 12  | 3             | 4         | 5   | 6   | 7   | 8   | 9   | 8             | <b>9</b> | 10  | 11  | 12  | 13  | 14  |
| 15             | <b>16</b> | 17  | 18  | 19  | 20  | 21  | 13           | 14  | <b>15</b> | 16  | 17  | 18  | 19  | 10            | <b>11</b> | 12  | 13  | 14  | 15  | 16  | 15            | 16       | 17  | 18  | 19  | 20  | 21  |
| 22             | 23        | 24  | 25  | 26  | 27  | 28  | 20           | 21  | 22        | 23  | 24  | 25  | 26  | 17            | 18        | 19  | 20  | 21  | 22  | 23  | 22            | 23       | 24  | 25  | 26  | 27  | 28  |
| 29             | 30        |     |     |     |     |     | 27           | 28  | 29        | 30  | 31  |     |     | 24            | 25        | 26  | 27  | 28  | 29  | 30  | 29            | 30       | 31  | 1   | 2   | 3   | 4   |



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 Fax: +1.514.270.6363  
 email: info@studymontreal.com

Visit us online at:  
**www.studymontreal.com**

CAD-LTR

## Course Application Form

### PERSONAL INFORMATION

Family name (father): \_\_\_\_\_ Family name (mother): \_\_\_\_\_ First name: \_\_\_\_\_  
 Home country address: \_\_\_\_\_  Male  Female  
 City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ email: \_\_\_\_\_  
 Date of birth (dd/mm/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Nationality: \_\_\_\_\_ Native language: \_\_\_\_\_  
**Status in Canada:**  
 Study Permit Visa  Visitor /Student Visa  Working Holiday Visa  Work Permit Visa  Permanent Resident  Citizen  Other \_\_\_\_\_  
**Where did you hear about ALI?**  
 Internet  Friend/former student  Embassy  Advertisement  Education Fair  Returning Student  
 Agency, name of agency: \_\_\_\_\_  Other, please specify: \_\_\_\_\_

### EMERGENCY CONTACT

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ email: \_\_\_\_\_

### COURSE INFORMATION

|   |  |
|---|--|
| <input type="checkbox"/> I will be studying English in Montreal<br>a) start date: ____/____/____ for _____ weeks<br>(DD/MM/YYYY)<br>b) What program have you selected?<br><input type="checkbox"/> Super-intensive Program (30h/week)<br><input type="checkbox"/> Intensive Program (25h/week)<br><input type="checkbox"/> Regular Program (20h/week) | <input type="checkbox"/> I will be studying French in Montreal<br>a) start date: ____/____/____ for _____ weeks<br>(DD/MM/YYYY)<br>b) What program have you selected?<br><input type="checkbox"/> Super-intensive Program (30h/week)<br><input type="checkbox"/> Intensive Program (25h/week)<br><input type="checkbox"/> Regular Program (20h/week) |
| b) How do you rate your level in English?<br><input type="checkbox"/> I've never studied it before <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced  | c) How do you rate your level in French?<br><input type="checkbox"/> I've never studied it before <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced  |
| c) Are you registered in our Internship Program? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>PLEASE FILL OUT THE INTERNSHIP APPLICATION FORM  |  |
| e) Have you completed the ALI online placement test? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>PLEASE GO TO WWW.STUDYMONTREAL.COM AND DO THE TEST 2 WEEKS PRIOR TO YOUR ARRIVAL.  |  |

ALI offers elective classes for advanced students. You will have the opportunity to choose your elective classes when you arrive at school.

**NOTE:** BOOKS OR MATERIALS ARE PAID DIRECTLY AT THE SCHOOL IN THE FIRST WEEK OF CLASSES.

### OTHER SERVICES - ACCOMMODATION/MEDICAL INSURANCE/ PICK-UP SERVICE

**A) Accommodation**  
 Would you like ALI to arrange your accommodation?  Yes  No  
 PLEASE FILL OUT THE **ACCOMMODATION APPLICATION FORM** AND SEND US YOUR FLIGHT INFORMATION 2 WEEKS IN ADVANCE (ARRIVAL AND DEPARTURE DATE AND TIME).

**B) Medical insurance**  
 Do you need Medical Insurance?  Yes  No If you have other insurance, please specify the company: \_\_\_\_\_  
 First day of insurance (dd/mm/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Last day of insurance (dd/mm/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_ ( ) number of days

**C) Pick-up service:**  
 Do you require Airport Pick-Up service?  Yes  No  
 PLEASE SEND US YOUR FLIGHT INFORMATION 2 WEEKS IN ADVANCE (FLIGHT NUMBER, ARRIVAL DATE AND TIME)

### PAYMENT INFORMATION

Payment made in: \_\_\_\_\_ Amount paid: (\$ CAD) \_\_\_\_\_

Paid by:  International money order  Traveler's cheque  Bank wire Transfer  
 Credit Card  Debit Card / Interac

Name on Credit Card: \_\_\_\_\_ CC#: [ ] Expiry date: \_\_\_\_/\_\_\_\_/\_\_\_\_

***I have read, and agree to comply with ALI's Refund Policy:***

Signature: \_\_\_\_\_ Date (dd/mm/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_

ALI accepts payments in \$ CAD • All Credit Card payment will be billed in \$CAD only • Prices subject to change without notice.  
 VISA or MasterCard additional fee may be charged



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CAD-LTR

## Accommodation Application Form

### PERSONAL INFORMATION

APPLICATIONS ARE DUE AT LEAST 6 WEEKS BEFORE YOUR DESIRED PROGRAM START DATE. WE MAY BE ABLE TO ACCOMMODATE LATE APPLICATIONS, BUT THEY WILL BE CONSIDERED ON A CASE-BY-CASE BASIS, ESPECIALLY DURING THE SUMMER MONTHS (JUNE TO SEPTEMBER).

Family name (father): \_\_\_\_\_ Family name (mother): \_\_\_\_\_ First name: \_\_\_\_\_  
 Home country address: \_\_\_\_\_  Male  Female  
 City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ email: \_\_\_\_\_  
 Date of birth (dd/mm/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Nationality: \_\_\_\_\_ Native language: \_\_\_\_\_

#### Status in Canada:

Study Permit Visa  Visitor /Student Visa  Working Holiday Visa  Work Permit Visa  Permanent Resident  Citizen  Other \_\_\_\_\_

#### Where did you hear about ALI?

Internet  Friend/former student  Embassy  Advertisement  Education Fair  Returning Student  
 Agency, name of agency: \_\_\_\_\_  Other, please specify: \_\_\_\_\_

### EMERGENCY CONTACT

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_ email: \_\_\_\_\_

### ACCOMMODATION INFORMATION (minimum period of 1 week) - Arrivals on Saturdays and Sundays are preferred.

Check-in date (dd/mm/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_  Homestay family – 2 meals/day  
 Check-out date (dd/mm/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_ ( ) Number of nights  Homestay family – 3 meals/day  
 (DEPARTURES LATER THAN 10:00 AM WILL BE CHARGED ONE EXTRA DAY)  Residence (STUDENT SHARED APARTMENTS) - NO MEALS

If you selected the **Homestay** option, would you prefer a:

English speaking family  French speaking family  Bilingual – English and French speaking family

### HOMESTAY PROFILE PLEASE NOTE, TO AVOID ANY DELAYS WE WILL ONLY PROCESS YOUR APPLICATION IF ALL FIELDS ARE COMPLETE.

Here are a few questions to determine which homestay profile is best suited for you.

Do you speak English?  Not at all  Fair  Very well  
 Do you speak French?  Not at all  Fair  Very well Do you speak another language? \_\_\_\_\_

Tell us about your personality, hobbies and interests: \_\_\_\_\_

What is your profession or what are you studying in your country? \_\_\_\_\_

Do you smoke?  No  Yes (MOST FAMILIES DO NOT ALLOW SMOKING INDOORS).

Do you have any medical problems?  No  Yes, please specify: \_\_\_\_\_

Are you taking any medication?  No  Yes, please specify: \_\_\_\_\_

Do you have any allergies?  No  Yes, please specify: \_\_\_\_\_

Do you have any special dietary needs?  No  Yes, please specify: \_\_\_\_\_

Do you have any food allergies?  No  Yes, please specify: \_\_\_\_\_

We will do our best to find a family that matches your preferences but we may not be able to fulfill all your requirements. If one of your requests is mandatory, please specify it in the comments section.

I want children in the house

No  Yes  No preference

I want dogs in the house

No  Yes  No preference

I want cats in the house

No  Yes  No preference

Comments: \_\_\_\_\_

Please supply us with any additional information you think your host family should know about you, or about your homestay expectations:

ALI RESERVES THE RIGHT TO CHARGE AN ADDITIONAL HOMESTAY PLACEMENT FEE IF YOU REQUEST A HOMESTAY CHANGE FOR PERSONAL REQUIREMENTS NOT INDICATED ON THE PLACEMENT FORM ABOVE. ANY CHANGE OF HOMESTAY WILL BE BASED ON AVAILABILITY. REQUESTS ARE NOT GUARANTEED, BUT WE WILL DO OUR BEST TO ACCOMMODATE YOUR REQUESTS.

#### I have read and agree to comply with ALI's Accommodation Refund Policy:

Date (dd/mm/yyyy): \_\_\_\_\_ Signature: \_\_\_\_\_

## HOW TO REGISTER

- 1) Complete the course and homestay application forms, and send them to ALI by fax or e-mail
- 2) Send full payment: registration fee, placement fee, tuition fee, homestay fee, airport service fee, insurance fee and credit card fee
- 3) Please send a fax or e-mail with a copy of the bank receipt to ALI after the wire transfer has been completed
- 4) After receiving your application and payment, ALI will send you a « letter of acceptance »
- 5) Contact the nearest Canadian Embassy and apply for your student or visitor visa
- 6) Advise ALI when you get your visa to reconfirm your study dates and homestay
- 7) If you apply for homestay accommodation, ALI will provide you with host family information a few weeks prior to arrival, once we receive your confirmation.

## BANK INFORMATION

Please send wire transfer to\*:

### Académie Linguistique Internationale INC. - ALI

Bank details:

Royal bank  
2157 Guy street, Montréal, Quebec, Canada, H3H 2L9  
Swift Code: ROYCCAT2  
Financial institution # 003  
Transit # 05981  
\$ CAD Account # 100 9968

## REFUND POLICY – GENERAL GUIDELINES

- 1) To apply for a refund, students must submit a written refund request stating specifically one or more valid reasons for the request.
- 2) After a refund is granted students receive the refund payment by bank transfer, in the currency in which the payment was made, within 30 to 60 business days and only under the student name.
- 3) If a letter of acceptance has been issued by Académie Linguistique Internationale (ALI), the refund request must be accompanied by the original acceptance letter.
- 4) If a VISA is denied, the refund request must be accompanied by a copy of the refusal letter issued by the Canadian Embassy.
- 5) The following items are **non-refundable**:
  - Registration fees
  - Accommodation placement fees
  - Medical insurance fees
  - Books
  - Airport transfer fees (we must receive your arrival date, flight number and time of arrival two weeks prior to your arrival to confirm your airport pick-up. If you do not arrive within 2 hours of you scheduled arrival time, the pick-up fee is non-refundable)

## REFUND POLICY – TUITION

### A) Requests made prior to scheduled course start date:

- Visa denial:  
If the visa is denied by the Canadian Embassy, ALI will refund all tuition fees paid in advance minus a \$CAD 50 administration fee.
- Refund request received 21 days or more prior to scheduled start date:  
ALI will refund all tuition fees paid in advance minus a \$CAD 100 cancellation fee.
- Refund requests received less than 21 days prior to scheduled start date:  
ALI will refund all tuition fees paid in advance minus a \$CAD 200 cancellation fee.

### B) Requests made after scheduled course start date:

- If the refund request is submitted to ALI within the first 30% of the total study period, then ALI will refund 50% of the unused tuition fees according to the appropriate weekly rate. Please note, the weekly rate may change if the new study period is shorter than the initial study period.
- If the refund request is submitted to ALI after 30% of the total study period has been completed, then no refund will be granted

## REFUND POLICY – ACCOMMODATION

### A) Requests made prior to scheduled accommodation start date:

- Refund request received 21 days or more prior to scheduled start date: ALI will refund all accommodation fees paid in advance.
- Refund request received less than 21 days prior to scheduled start date:  
ALI will refund all accommodation fees paid in advance minus a \$CAD 100 cancellation fee.

### B) Requests made after the scheduled accommodation start date:

- Any student requesting a refund or change in accommodation arrangements must advise ALI in writing a minimum of 4 weeks prior to change.
- Once 4 weeks advance notice is given, ALI will refund all unused accommodation fees

## CANADIAN VISA INFORMATION

Based on the length of study, you may need a Visitor or Student Visa to study at ALI. They can be obtained from the nearest Canadian Embassy in your country. You will need to present a "letter of acceptance" from the school to apply for a Student Visa. Visa requirements vary for each country, so we recommend that you contact the Canadian Embassy in your country or visit the Canada Citizenship and Immigration website at: [www.cic.gc.ca/english/study/index.html](http://www.cic.gc.ca/english/study/index.html) to obtain updated information.